



## Admissions Application Process

**Thank you for considering Trinity School for your child's specific learning needs!**

Our Admissions team strives to match the specific criteria at Trinity School to the students who will benefit from our programs. The team thoroughly reviews prospective students' academic history, records, diagnostic evaluations, and parent input prior to admissions.

A non-refundable fee of \$300 must be submitted with each application. The following forms are also required:

- Application for Admission
- Administrator/Counselor Recommendation Form
- Teacher Recommendation Form
- Student Photo
- Emergency Contact Form
- Parent Questionnaire
- Discipline Record
- Authorization for Release of Records

Supplemental Information: We require the following records in addition to an admissions application:

- Birth Certificate
- Immunization Records
- A full psychoeducational or neuropsychological evaluation describing the student's current cognitive ability as well as academic achievement.
- Any other professional evaluations that have been administered should be submitted: speech therapy, occupational therapy, psychological evaluations and medical assessments.
- Copies of current Special Education records (if applicable): Most recent IEP or 504
- Official transcript (high school only)

Please submit copies of all information. **Do not send your original documents.** Please upload your copies to the [Trinity School Online Application](#) site or email documents to [admissions@trinityschoolokc.org](mailto:admissions@trinityschoolokc.org).

The Admissions Committee reviews all required application materials to determine if the student is eligible to proceed with the admissions process. A three-day visit is then required for admission to be finalized. Trinity teachers and staff observe the applicant during their visit and offer feedback to the Admissions Committee. The Admissions Committee reviews teacher observations and makes a final recommendation. Applicants will also complete entrance placement exams to design the program for their individual needs. A member of the Admissions team will notify parents of the final recommendation.

### **Please return this form to:**

Trinity School Admissions  
3200 N. Walker, Oklahoma City, OK 73118  
Main Office (405) 525-5600 | Fax (405) 525-5602 | [admissions@trinityschoolokc.org](mailto:admissions@trinityschoolokc.org)